## **Senior Photo and Memories Guidelines**

All senior materials (senior photo, baby photo, and memory) must be submitted by **Monday. October 16.** Failure to submit your materials on time jeopardizes your place in the yearbook. If you have an issue with submitting on time, please reach out to Ms. Munson (jennifer.munson@fivetowns.net) or the yearbook staff directly (yearbook@fivetowns.net).

## **Image Guidelines**

Submit photos at this link: <a href="https://images.jostens.com/0encOnJEnuiheTo9K-9pufA">https://images.jostens.com/0encOnJEnuiheTo9K-9pufA</a>

- The image must be at least 200KB. A scanned image must be at least 300 dpi.
- The image must be a **jpeg**. A PNG or other file format will not upload.
- Please label photos with the student's name as you would like it to appear in the yearbook!
- Pictures may NOT have any of the following: dead animals; firearms, knives, or weapons of any kind; clothing, banners, etc. that are or are perceived to be gang related; direct or implied references to drugs or alcohol; profanity.

## **Memory guidelines**

Submit memories to this email: <a href="mailto:yearbook@fivetowns.net">yearbook@fivetowns.net</a>

- You have a maximum of 380 characters (including spaces and punctuation).
- Your memory will go into the yearbook exactly as you have typed it, so please check spelling, punctuation, grammar, and capitalization!
- Memories may NOT include direct or implied references to: weapons of any kind; gang related language, mottos, slogans, etc; drugs or alcohol; profanity.

## Example:





Please reach out to yearbook staff or Ms. Munson with any questions.

Ms. Munson: jennifer.munson@fivetowns.net

Ina: <u>ina.wolovitz24@fivetowns.net</u>
Leilani: <u>leilani.myers24@fivetowns.net</u>
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